

# MEETING MINUTES

**PRESENT:** Stacy Balzarini, Brandy Ellison, George Garner, Corey Hull, Briana Jury, Michelle Kohler, Jacque Korabek, Scott Zerfas

**ABSENT:** Jen Hopper, Krista Jurs, Jitin Kain, Roy Saenz

**RE:** 'BASS Exec

DATE: April 22, 2007  
TIME: 7:00 PM

TOPIC	OBSERVATION / ACTIONS REQUIRED
<i>Update on progress towards 2007 goals</i>	<p>Committee members updated each other about progress towards goals set for 2007.</p> <p>Service:</p> <ul style="list-style-type: none"> <li>- Currently at approximately 15% towards goal of promoting 365 hours/year of service hours.</li> <li>- Service statement passed out to Committee members for review.</li> <li>- Using feedback.com website for evaluation forms.</li> </ul> <p>Social:</p> <ul style="list-style-type: none"> <li>- Committee participation increasing, but slowly.</li> <li>- May Happy Hour will be at Backstage Grill</li> </ul> <p>Marketing/ Membership:</p> <ul style="list-style-type: none"> <li>- Sending letters to area businesses asking for member discounts.</li> <li>- Membership up to date except for those new members who signed up after September/October 2006.</li> <li>- The Marketing Committee felt uncomfortable with Exec's proposed changes to the draft email sponsorship. We've decided to table this initiative for the time being and will review again at a later date.</li> </ul>
<i>Open Exec meeting/Exec retreat</i>	<p>Two initiatives from 2005 deserve revisiting in 2007. Around the summer of 2005, then President Jen Smoker led an open Exec Committee meeting. This meeting was open to the general membership and general public, allowing everyone an opportunity to interact with Exec members, learn how the organization works, and helped us recruit the next generation of 'BASS leaders. George proposed a new open Exec meeting for this summer, and the Committee agreed. George will begin looking for locations and bring suggestions to the next Exec meeting.</p> <p>Also in 2005, Exec members went on a retreat to discuss big picture plans for 'BASS in the coming years. As we work on our goals for 2007, George believes a new Exec retreat could help us make plans for 2008 and beyond, helping future leaders stay on track and ensuring the future survival of the organization. Exec members agreed, and George will begin working on details and report at the next Exec meeting.</p> <p>Exec members suggested both meetings could occur as early as July. George will use July as the target for completion.</p>
<i>Event forms/Expenses</i>	<p>Committee members shared Event Forms and Expenses for Exec to review:</p> <ul style="list-style-type: none"> <li>- Bowl for Kids' Sake: Event is in its fourth year, and with the exception of online donations, remains the same. Exec members approved this event.</li> <li>- There was a bit of confusion on the part of Habitat for Humanity that resulted in members driving from South Bend to Mishawaka and then back again. To alleviate any problems, Corey bribed people with donuts. Bribing was successful, and Exec agreed to cover the cost of said donuts.</li> </ul>
<i>Service Co-Chair transition</i>	<p>Sadly, Stacy Balzarini, Service Co-Chair, is leaving South Bend for Lansing, Michigan. While we're very sorry to see her go, Exec members approved Scott Zerfas to take over the role of Service Co-Chair starting with the June meeting.</p>
<i>Other business</i>	<ul style="list-style-type: none"> <li>- Kicks for Kids has commitments for \$2,700 in sponsorships as of the meeting. They need to cover costs of a police officer, t-shirts, and a trophy. George reiterated that Exec approved \$500 for Kicks expenses without Exec approval. Jacque shared need to find volunteer bartenders. Members suggested talking to local bars (e.g. Fiddler's, Madison) about volunteering their time for the event. Furthermore, the website will need to be updated before May 2 to coincide with release of fliers.</li> <li>- Briana is updating the membership form, which remained unchanged since its</li> </ul>

	inception three years ago. Members gave Briana some suggestions. She will make a new draft and return to Exec in May with an updated draft.
<i>To-do for next meeting</i>	<ul style="list-style-type: none"><li>❖ George will research options for Open Exec meeting and Exec retreat.</li><li>❖ Briana will revise membership form and present new draft.</li><li>❖ Briana to ensure new members who signed up since October 2006 receive membership letters, cards, etc.</li><li>❖ All members start talking up Kicks for Kids and ask your employers to be \$250 sponsors.</li><li>❖ Jitin to update Kicks webpage before May 2.</li><li>❖ Stacy to ask Fiddlers about volunteering bartenders.</li></ul>

**Next meeting will be Sunday, May 20 at 7pm.**

Respectfully Submitted,

George Garner, April 30, 2007